

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>28 November 2016</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Ieuan Williams</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>December 2016 – July 2017</b>;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Corporate Directors and Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*

<b>F – Risks and any mitigation (if relevant)</b>		
<b>1</b>	<b>Economic</b>	
<b>2</b>	<b>Anti-poverty</b>	
<b>3</b>	<b>Crime and Disorder</b>	
<b>4</b>	<b>Environmental</b>	
<b>5</b>	<b>Equalities</b>	
<b>6</b>	<b>Outcome Agreements</b>	
<b>7</b>	<b>Other</b>	
<b>FF - Appendices:</b>		
The Executive's Forward Work Programme: December 2016 – July 2017.		

<b>G - Background papers (please contact the author of the Report for any further information):</b>

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: December 2016 – July 2017

Updated: 18 November 2016



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **December 2016 – July 2016** is outlined on the following pages.

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Period: December 2016 – July 2017

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<b>December 2016</b>						
1	<b>Write off of Debts in value of over £5,000</b>  Approve write off of debts.	Finance Portfolio Holder and Section 151 Officer.	Resources  Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		Delegated Decision  December 2016	
2	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business  Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  19 December 2016	
3	<b>Schools Modernisation – Llangefnï area</b>  Approval of a report on the informal consultation.	The approval of the full Executive is sought to decide on the proposal or proposals to be subject to formal consultation by officers.	Learning  Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes		The Executive  19 December 2016	
4	<b>Council Housing - Garages</b>  Approval of recommendations.	The approval of the Executive is requested with regard to recommendations on the strategic direction and action plan for garages which form part of the Council's housing stock.	Housing  Shan Lloyd Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive  19 December 2016	

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5	<p><b>Gypsy and Traveller sites</b></p> <p>Approval of project plan, agreement to submit an application for planning permission on two sites, and submit an application for Welsh Government capital grant for the permanent site.</p>	<p>The approval of the Executive is sought to move forward with delivering the accommodation project for Gypsy and Traveller communities and submission of capital bid to Welsh Government.</p>	<p>Housing</p>	<p>Shan Lloyd Williams Head of Housing Services</p> <p>Cllr Aled Morris Jones</p>		<p>The Executive</p> <p>19 December 2016</p>	
6	<p><b>Improvement works to the highway between A55 J3 and Wylfa Newydd along the A5 and A5025</b></p> <p>For the Highways, Waste and Property Service to proceed with Compulsory Purchase and Side Road Orders for the On Line Improvements between A55 junction 3 and Wylfa along the A5025 and A5.</p>	<p>Power not retained to full Council or delegated to officers, and not delegated to individual Portfolio Holders.</p>	<p>Highways, Waste and Property</p>	<p>Dewi Williams Head of Highways, Waste and Property</p> <p>Cllr J Arwel Roberts</p>		<p>The Executive</p> <p>19 December 2016</p>	

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<b>January 2017</b>						
7	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive 23 January 2017
8	<b>Report on the statutory consultation on lowering the admission age for Ysgol Brynsiencyn</b>  Approval.	The approval of the full Executive is requested.	Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes		The Executive 23 January 2017
9	<b>Schools Modernisation – Holyhead and Llanfaethlu</b>  To agree to change the date for completion of statutory notices with regard to Ysgol Cybi and Ysgol Rhyd y Llan.	As the Executive approved the original proposal, only the Executive can decide to defer the proposals.	Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes		The Executive 23 January 2017
10	<b>Childcare Sufficiency Assessment</b>  Approval.	The approval of the full Executive is sought before submitting the Assessment to Welsh Government.	Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes		The Executive 23 January 2017

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<b>February 2017</b>						
11	<b>Write off of Debts in value of over £5,000</b>  Approve write off of debts.	Finance Portfolio Holder and Section 151 Officer.	Resources  Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		Delegated Decision  February 2017	
12	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business  Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  13 February 2017	
13	<b>2017/18 Budget (S)</b>  Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources  Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones	6 February 2017	The Executive  13 February 2017	28 February 2017
14	<b>Treasury Management Strategy 2017/18</b>  Adoption of strategy for the new financial year.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources  Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		The Executive  13 February 2017	28 February 2017

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15	<b>Financial Reserves</b>  To provide an update on the situation relating to financial reserves.	This is a matter for the full Executive as it provides assurance of current financial position.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		The Executive  13 February 2017	
16	<b>Discretionary Business Rate Relief Policy for 2017/18</b>  Approve policy for 2017/18.	There is a requirement for a collective decision by the Executive in detailing additional business rates relief to be awarded to charities and non-profit making organisations.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		The Executive  13 February 2017	
17	<b>Charges for non-residential services 2017/18</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Aled Morris Jones		The Executive  13 February 2017	
18	<b>Standard Charge for Council Care Homes 2017/18</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Aled Morris Jones		The Executive  13 February 2017	

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19	<b>Independent Sector Residential and Nursing Home Fees 2017/18</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Aled Morris Jones		The Executive  13 February 2017	
20	<b>Charges for independent home care services 2017/18</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Aled Morris Jones		The Executive  13 February 2017	
21	<b>Housing Revenue Account Business Plan and Draft Budget 2017-2018</b>  Approval.	The approval of the Executive is requested on the Business Plan and draft capital and revenue budgets.	Housing	Shan Lloyd Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive  13 February 2017	
22	<b>Social Services and Well-being Act Needs Assessment</b>  Statutory approval of regional assessment.	Statutory code of Practice: "The local authority and Local Health Board are required formally to approve the population assessment report. This will need to be done by the Board of the Local Health Board and in the case of the local authority will need to be approved by the full Council on submission by	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Aled Morris Jones	To be confirmed.	The Executive  13 February 2017	28 February 2017

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	the Council's Executive or board. This will ensure that the information contained within the report is considered at the most senior levels within these organisations."					
23	<b>Full Business Case for New School at Bro Rhosyr/Bro Aberffraw</b>  Approval of business case.	Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes		The Executive  13 February 2017	
24	<b>Transformation of the Library Service</b>  Approval of strategy.	Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes	6 February 2017	The Executive  13 February 2017	
25	<b>Transformation of the Youth Service</b>	Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes	22 November 2016	The Executive  13 February 2016	

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<b>March 2017</b>						
26	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  20 March 2017
27	<b>Corporate Scorecard – Quarter 3, 2016/17 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation  Cllr Alwyn Rowlands	13 March 2017	The Executive  20 March 2017
28	<b>2016/17 Revenue and Capital Budget Monitoring Report – Quarter 3 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones	13 March 2017	The Executive  20 March 2017
29	<b>Discretionary Housing Payments Policy 2017/18</b>  Report on administration of policy in 2016/17 and any recommended changes – determine policy.	There is a requirement for a collective decision by the Executive in detailing additional help towards housing costs for some benefit claimants.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		The Executive  20 March 2017

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30	<b>CSSIW Inspection of Children's Services in Anglesey</b>	Children's Services	Llyr Bryn Roberts Interim Head of Children's Services  Cllr Aled Morris Jones	13 March 2017	The Executive 20 March 2017	
31	<b>Transformation of the Culture Service – Heritage assets</b>	Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes	16 February 2017	The Executive 20 March 2017	
<b>April 2017</b>						
32	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive 24 April 2017	
<b>May 2017</b>						
33	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive ...May 2017	

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34	<b>Corporate Scorecard – Quarter 4, 2016/17 (S)</b>  Quarterly performance monitoring report.	Corporate Transformation	Scott Rowley Head of Corporate Transformation  Cllr Alwyn Rowlands	TBA	The Executive  ...May 2017	
35	<b>2016/17 Revenue and Capital Budget Monitoring Report – Quarter 4 (S)</b>  Quarterly financial monitoring report.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones	TBA	The Executive  ...May 2017	
<b>June 2017</b>						
36	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  ...June 2017	
<b>July 2017</b>						
37	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  ...July 2017	

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